

# SNOWSPORT ENGLAND

## Minutes of a Board Meeting held at Swadlincote Ski Centre, Hill Street, Swadlincote, Derbyshire, DE11 8LP at 6.30 p.m. on Tuesday 27<sup>th</sup> April 2004

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Present:	Stewart Smith	-	Director (In the Chair)
	Alan Ashfield	-	Director
	Nigel Matthews	-	Director
	Graham Pickles	-	Treasurer
	Sandy Telling	-	Chairman (minutes 386 - 388 a))
	Andrew Jolly	-	Company Secretary
Apologies:	John Gledhill	-	Director

### 384. Minutes

The Minutes of the last meetings held on 28 February 2004 and 14 April 2004 were discussed and accepted, and signed by the Chairman as a true and accurate record thereof.

### 385. Matters Arising

a) Facilities Strategy - minute 371 a)

John still agreed to produce the draft policy/publicity statement before the AGM.

b) Sport England Report – minute 373 b) VII

A response had been made on the Process Audit Report regarding the suitability of the consultants' comments to our size and constitution, but they considered that most of the proposals were still relevant, and had, however, produced a number of draft documents that we could use in due course.

c) Schools & Youth Committee – minute 374 e)

A response is still awaited from Telford Ski Centre on the request for a refund of their invoice for the Development Day charge.

Alan reported on a recent meeting under the new Chair, Gillian Gilyead, and on some of the proposed plans, for video/DVD and distance learning workbook.

### 386. Finances

a) Budget 2004

The revised budget \* for 2004 was discussed. It was noted that a 'loss' of £5,000 was being planned for Alpine Squad, and hence overall, for 2004 due to the large over-spend in 2003.

b) Management Accounts for 2003

The management accounts for 2003 were discussed. Graham requested more information about the additional expenditure by Alpine and its Squad be provided; and that full details be shown in future on all management accounts as for 2002 and before.

c) Management Accounts to March 2004

The management accounts to March 2004 were discussed, and more detail requested. Income and costs relating to any full-time coach for the Alpine Squad should be clearly indicated.

387. **Administration**

a) Executive Officer

A proposal document was tabled by Stewart and discussed and agreed in principle. Consideration should be given to splitting the Chief Executive and Company Secretary roles for a while in the future. Stewart and Graham would produce an affordable remuneration package funded to include performance related payments. Stewart was authorised to pursue the appointment to its natural conclusion.

b) Computers

Approval was given to purchase 3 desktop computers with 17" screens and a laptop for the office. Quotes to be obtained by Stewart and Andrew.

c) Child Protection Policy

John Dimmock is finalising the revised Child Protection Policy that will be presented to the Board after the AGM for issue thereafter to all Regions, and Clubs for their adoption before affiliation for 2005.

388. **Key Committees**

a) Alpine

Great concern was expressed in the way in which it is understood that Tim Fawke had been verbally offered the position of full-time Alpine Squad Coach without the requested report being forthcoming from ARC and the lack of advertising. Andrew was asked to refer the minutes back to ARC with the request that they be amended by removing the words in minute 5 "will be advertised 'National Race Coach' " and inserting the words "has been offered to TF on a one year contract and will be advertised in January 2005" in their place.

This is not intended to be any criticism of TF and the role will be totally supported by the Board provided that it is funded by contributions from the Alpine Squad members (parents) and other sources of income which are generated by the Alpine Squad Coach; and he and the Alpine Squad are properly managed by the Alpine Squad Management Committee. The employment contract with Tim will be dealt with by Stewart, and Andrew to seek legal advice on it from the honorary solicitors.

The terms of reference of the Alpine Squad Selection sub-committee were still awaited.

b) Coaching

The Office was asked to report on the impact of offering reduced registration fees for 18s and full time students.

389. **Snowsport GB**

The Chairman and AA had not yet attended the meeting to discuss a possible management modernisation review proposed by Snowsport GB, as not date had yet been set.

Their AGM and Congress is being held on 23 May 2004.

390. **Annual General Meeting – 15 May 2004**

Andrew reported that a number of postal votes from individual members and some schools and clubs had been received. An amendment to the annual accounts had been posted to the website, as had an amended explanation of minor amendments to the changes to the Articles.

391. **Next Meeting**

To be arranged after the AGM and Council Meeting on 15 May 2004.