

Proposed

Terms of Reference for Schools Technical Advisory Committees (STA)

Name of Committee	Snowsport England Schools Technical Advisory Committee
Membership	<p>Martin Tomlinson MBE (Chair) (<i>West Sussex County Council, Outdoor Education Adviser</i>)</p> <p>Alan Cottle MBE (<i>Surrey County Council, Head of Strategic Risk management</i>)</p> <p>David Armstrong (<i>Barnsley Metropolitan Borough, Outdoor Education Adviser</i>)</p> <p>Ian Fawcett (<i>Snowsport Wales, SSE Coach</i>)</p> <p>Nigel Matthews (<i>SSE Coach</i>)</p> <p>Sally Berry (<i>Freelance Outdoor Education Instructor, Devon</i>)</p> <p>Stacy Gillow (<i>Independent School teacher, Berkshire</i>)</p> <p>Gerry Wigglesworth (<i>SSE Coach, Liverpool Sports Development Officer</i>)</p> <p>Chris Stroud (<i>SSE Coach, Head of PE, Birmingham.</i>)</p> <p>John Clinton (<i>SSE Coach</i>)</p> <p>John Sheddon (<i>SSE Coach</i>)</p> <p>Rob Robson (<i>Chairman, English Schools Ski Association</i>)</p> <p><u>Invited to attend:</u> Tim Fawke (SSE CEO, ex-officio) Bryan Thomas (SSE Board member, ex-officio) Suzie Moore (Senior Sports Development Officer, ex-officio)</p> <p><u>Included on mailing list:</u> Andy Stewart Richard Brierley Cris Harvey Marcus Tinsley Mark Roberts</p>
Key Points	All members must follow : SSE Health and Safety guidelines SSE Children and Young People Safe Guarding Policy SSE Equality Policy Abide by Code of conduct Follow SSE Standing Orders

Communication	<p>The chair or an appointed representative to attend the annual Key Committee chair meeting</p> <p>The chair or an appointed representative to attend one board meeting annually and give a short presentation on achievements, challenges and needs.</p> <p>Will provide clear communication to all SSE Nordic members, member clubs and other organisations as appropriate and liaise with SSE Communications officer</p>
Co-Option rights	The committee would co-opt a specific member if required.
Quorum	4
Sub-Committees/Panels	None, other than working parties to perform a task (e.g. up date of Alpine Snowsports Course Leader handbook.
Meetings	<p>Minimum of 2 times per year.</p> <p>all minutes to be sent to SSE board within 14 days of the meeting and approved by committee 21 days</p>
Purpose of the Committee	<p><u>Mission statement:</u></p> <p>Provide Young People in England with the opportunity to participate in Snowsports from start to the highest possible level</p> <p>The STA aims and objectives are:</p> <ul style="list-style-type: none"> - To provide advice and guidance to the Snowsports England Board on current best practice in achieving educational outcomes from snowsports. - To hold responsibility for the formulation of strategic development, the organisation and administration of schools & youth skiing & snowboarding. - To monitor, review and provide a quality assurance for the training of tutors and participants on Snowsports Course Organisers courses and alpine ski course leaders and award courses
Committee Objectives	<p>Functions</p> <ol style="list-style-type: none"> 1. Formulation and development of best practise guidelines and practices in Snowsport England in conjunction with Coaching Committee. 2. Liaise with schools on best practise 3. Liaise with the Youth Development Committee 4. Issue guidance H and S details to schools 5. To liaise with Snowsport England Committees, Snowsport England Child Welfare Group and other appropriate agencies to ensure that polices meet current best practice. 6. To advise and report on exam boards and the National Council for School Sport 7. To develop with Snowsport England marketing and

	<p>publicity of the SCO and ASCL Courses</p> <p>8. To maintain effective management and development of SEO and ASCL resources produced by Snowsport England.</p> <p>Key Objectives</p> <ul style="list-style-type: none"> •To provide expert up to date advice and guidance on educational issues .
Limits of Authority	<p>The Schools Technical Advisory Committee exists to assist and advise the chief executive and the board of SSE. It has no financial or budgetary authority.</p>
Date of Terms of Reference and review period	<p>January 2015</p> <p>To be reviewed annually</p>