

## Sample Club Photographic Policy

Clubs should create their own Photographic policy as each will have different facility access and other requirements. Your club may have children who must not be identified; for example some looked-after children may be in danger if their mother/father is able to make contact with them. Clubs must do their best to accommodate these children. In line with GDPR clubs are now required to ask parents to OPT IN to this policy.

This policy should cover all activities the club undertakes. If the club undertakes activities which are not covered under this policy (e.g. a large competition where other clubs are invited) they should have an Events Photographic Policy for the event and ensure everyone who attends is aware of it. If you use a Public slope or operate in a mountain environment you may have to change this considerably.

### Please adapt as required:

- *Anyslope Snowsport Club* (hereafter called "The Club") is keen to promote positive images of children involved in snowsport activities and is not preventing the use of photographic or video equipment either by club staff or parents
- The Club recognises the need to ensure the welfare and safety of all young people in snowsport
- The Club acknowledges that parents may wish to take photographs of their own children but asks that parents do not take photographs of other children without their consent and the consent of their parents
- The Club asks for parents to consent to, or opt out of their child being videoed and photographed, when completing the membership form\*
- If parents are unable to consent to their child being photographed or videoed the club will make all reasonable attempts to exclude the child from photos and videos, but cannot guarantee this
- The Club recognises that it is almost impossible to prevent the taking of photographs and videos with mobile phones and small cameras but will endeavour to prevent photographs, videos or other images of young people being taken without the consent of the parents and children
- Parents should be aware that photographs and videos may be taken of children for promotional, publicity and coaching purposes and to celebrate snowsport at our club and by Snowsport England
- Parents should be aware that photographs and videos may be put onto our closed club Facebook page
- Where images of children are used by the club for publicity, promotion, celebration etc, the child's name will not also be used
- Where a child is named in an article, their photograph will not be used if this identifies them except in exceptional circumstances and discussed with the parent and the child and specific agreement has been obtained for this
- The Club will follow the Guidance on the Use of Photographic Equipment, which is available from the Club Welfare Officer or see **Snow Safe**, Snowsport England's Child Safeguarding Policy
- The Club will store and use photographs in line with the Data Protection Act 2018
- The Club will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club Welfare Officer immediately
- If a child has concerns about images being taken they should report this immediately to the Club Welfare Officer or in his/her absence a coach
- This Policy should be read in conjunction with our Club Privacy Policy.

*\*SE recommends you ask for consent on your membership form (see our template). However, if you need to obtain consent for a small club event, (for example for a couple of non-club members who may be participating) – it is suggested you add the following at the end:*

I (parent/carer) consent/do not consent to (club/organisation) photographing or videoing (insert child's name) in line with the club Photographic Policy.

Signed: .....

Date: .....