

## Return to face-to-face ID verifying for DBS Checks

Snowsport England suspended face to face verifying at the end of March and I have been carrying this out remotely via video link, in line with DBS rules since then, with other applicants opting for Post Office verifying.

We would now like to offer the opportunity to return to face to face verifying. Face to face verifying must always be done in line with the current Government guidelines. Please see additional guidance below.

- 1) Please remember that as an ID verifier it is your choice whether or not you feel comfortable to carry out face to face ID verifying. You should not feel pressurised to do so by anyone. We know that a number of our verifiers may still be shielding and it would not be appropriate for them to resume face to face verification.
- 2) If you are forwarded a request to verify documents and do not wish to do so, please simply [let us know](#).
- 3) Please remember new employees/volunteers must not start working unsupervised until their DBS has been completed and the result received.
- 4) In line with current Government guidance, please do not carry out ID verifying in your home, or their home.
- 5) Plan in advance where and how you will verify documents.
- 6) Verifying for under 18s should only be done with a parent/guardian present.
- 7) Remind applicants not to attend if they feel unwell, have a temperature or cough or should be isolating as a person in their home is unwell.
- 8) Please ensure you maintain a safe distance whilst you complete verifying in line with current Government guidance.
- 9) Wear disposable gloves to avoid direct handling of documents to be verified.
- 10) Wash your hands afterwards or use alcohol-based hand gel if soap and water are not available.

Thank you for being one of our valued ID verifiers. Please get in touch if you have any questions.

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