

Snowsport England Ltd

Minutes of Board call held 16th July 2020 video conference call 13.00 – 14.00

Attendance

JH	Jamie Horner	Chair
SL	Simon Levene	Finance Director / Deputy Chair
ID	Ian Davis	Director
MA	Morwenna Angove	Director
ZH	Zena Huelin	Members Director
CS	Chris Stroud	Members Director
SM	Stephen Metheringham	Director
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director
JD	Jan Doyle	Head of Development
CP	Claire Pennell	Operations Manager / company Secretary

Apologies:

JN	James Nickson	Director
OM	Oliver Mitchell	Director
CV	Crispin Vitoria	Director

1. CHAIRS WELCOME

JH welcomed everyone to the meeting.

2. NOTICE, QUORUM AND CHAIR

JH reported that due notice of the meeting had been given and that a quorum was present.

3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

4. STATEMENT OF CONCERN

A statement of concern was received from a member and was circulated to all directors as requested. The letter was discussed in full. Parts of the statement were factually incorrect, demeaning and insulting to members of the board. It was agreed that none of the contents warranted any further action.

5. TALENT

TF presented the exciting news that GBS was successful in getting its uplift from UK sport. This is a significant increase which is fantastic for the sport. This does highlight even further the significant under funding we received on talent compared to other sports from Sport England. While it is not a straight forward calculation based on what UK Sport gives it does strengthen our case. It was agreed a working group would be formed to look at how we can lobby in the lead up to the next funding submission and to make sure all areas are covered.

6. FINANCE

a. 2019 Audit

There has been a delay in getting the financial statements signed off. This is due to illness and getting the working papers from the previous auditors. However the work is completed and the Audit and risk recommend the board approved the 2019 financial statements.

These will be signed electronically.

b. Update scenarios with Q1 Actuals

SL went through the update scenario with the Q1 actuals. This shows for 2020 we are in a reasonable position. However, there are still large unknowns when you look at 2021 and beyond.

c. An additional accrual of £4k was made for the barrister costs associated with the on going safeguarding case. A fixed fee has been agreed to limit the cost liabilities for this case.

7. DIVERSITY ACTION PLAN

GS updated the board that the working group had met and feedback to Luke Williams on the DAP and good progress had been made. The document is almost complete and will be shared with the board for approval in September.

8. DOCUMENTS FOR APPROVAL

a. Courses T & C

The revised T & C for courses was approved subject to amendment of the admin fee to cancelation fee

b. Complaints Policy and Procedure

The complaint policy and procedure was approved subject to amendments proposed by SL

