

Snowsport England Ltd

Minutes of a Board meeting held 8th September 2020 video conference call 10.00 – 12.00

Attendance

JH	Jamie Horner	Chair
SL	Simon Levene	Finance Director / Deputy Chair
MA	Morwenna Angove	Director
ZH	Zena Huelin	Members Director
CS	Chris Stroud	Members Director
SM	Stephen Metheringham	Director
GS	Greg Sturge	Director
OM	Oliver Mitchell	Director
ID	Ian Davis	Director
CV	Crispin Vitoria	Director (from point 7)
TF	Tim Fawke	Chief Executive / Director
JD	Jan Doyle	Head of Development
CP	Claire Pennell	Operations Manager / company Secretary

Apologies:

none

1. CHAIRS WELCOME

JH welcomed everyone to the meeting. JH confirmed that due to work and family commitments that JN was going to have to stand down from his role on the Snowsport England board. JH and TF had a conversation with JN and while not ideal is the best decision for both JN and Snowsport England . The board offered their thanks to JN for the work he had done for Snowsport England.

2. NOTICE, QUORUM AND CHAIR

JH reported that due notice of the meeting had been given and that a quorum was present.

3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

4. MINUTES OF MEETINGS HELD ON 11TH JUNE, 16TH JULY, 19TH AUGUST 2020

The minutes of the above-Board meeting were agreed and signed as a true and accurate record. SL had sent through a couple of minor changes which would be completed before publishing.

5. MATTERS ARISING FROM PREVIOUS MEETINGS

These either been completed or on the agenda

See action log for details.

Actions completed or deleted. 4,10,12,13,14,15,16,17,19,20,22

Actions part completed and updated 9,11

Actions, outstanding. 18,21

6. LEAD OFFICER SAFEGUARDING REPORT

ZH presented the lead officer report to the board and an update on the outstanding case was given. Sport resolutions has ruled in our favour and we are now waiting on the ruling in terms of suspension.

The costs for the Barrister for doing this work has been invoiced and came to £7140. We are still awaiting the bill for Sport Resolutions. We have put our case forward that these costs should be paid for by the respondent as we feel their defence in the case should be deemed unreasonable, frivolous and/or vexatious.

TF stated a number of sports have had cases that have seen 6 figures sums to resolve and that there is a cross sport solution been looked at. Also once this has been completed we need to look at lessons learnt and review and update our disciplinary policy.

MA volunteered to support BO on reviewing and updating the disciplinary policy

7. APPOINTMENT OF CHAIR

JH summarised all the feedback received from directors. It was then opened up for directors to give their views on who was best to be appointed as chair.

It was agreed that Louise Wright be appointed subject to references and approval from the Scottish Triathlon. She would shadow JH until the AGM and then would take over the role post AGM

The board thanked all candidates for applying

It was agreed we couldn't appoint to the vacant spot as this advert was for the chair role and not an NED one.

8. FINANCIAL

SL stated that there had been no change to the previous account and scenarios presented on the 19th August. So, there was no updated financial report.

9. AGM

(i) AGM – Virtual meeting
It was agreed the meeting would be held virtually and it was hoped this would mean more members would be able to attend. CP would look at the detail and speak to SM who held a virtual club AGM recently.

(ii) AGM – Annual report
The annual report would get designed. The fully documents will be circulated to the board for comment before going to the design agency.

There were no comments on the finance report which was in the board pack.

(iii) Chairs Award
The chair awards were discussed in full and agreed. The recipients would be informed before the AGM so they can attend and be awarded virtually.

10. COMMITTEE REVIEW AND ToR

- a. The ToR were approved by the board, subject to a final check of all ToR for grammar before publishing
- b. It was agreed the funding for regional grants would be direct through the participation and insight committee. This would need to be explained to all regions why and the benefits.

11. DAP

JH thanked the team that put the document together. The overall aim of the document was approved by the board but it was agreed that the structure and wording needed to be reviewed. JH offered to complete this.

12. OPS TEAM REPORT

TF updated the board on the process of reviewing priorities. Currently awaiting responses from a staff survey to get their views and feedback. The Ops team would then review and make recommendations to the board. This would work alongside the budget process.

TF updated on current membership renewals for 2021 which are similar to previous years however this is only a small number so far of mainly FIS licence holders.

Courses are starting to be put on and so far we have had a reasonable response to members booking on. However this is still a limited number of courses

Plans for the Alpine championships are progressing as normal. However we are experiencing challenges with staff changes at Bormio tourism'. It was also agreed if Italy is on the quarantine list then the championships would have to be cancelled unless we were already in the resort.

13. AOB

The IT issues that Louise raised in her interview on membership. CP clarified the issue that happens with some browsers and this has been flagged with participant for some time but they haven't resolved.

SL stated that this was one issue but the other was the links from the website and there was too many clicks to get to the membership system

DATES FOR 2020 (LOCATIONS TBC)

19th November 2020 + AGM