

## Snowsport England Ltd

### Minutes of a Board call held 17<sup>th</sup> June 2021 video conference call 10.00-12.00

#### Attendance

LW	Louise wright	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
CS	Chris Stroud	Members Director
OM	Oliver Mitchell	Director
CV	Crispin Vitoria	Director
GS	Greg Sturge	Director (from point 7 onwards)
ZH	Zena Huelin	Members Director
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director

#### Apologies:

ID	Ian Davis	Director
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#### 1. CHAIRS INTRODUCTION

LW welcomed everyone to the meeting. LW informed the board that Stephen Metherringham had resigned from the board with immediate effect. The board expressed their thanks for all the work he has done and also to keep links with the board going forward. TF to follow up with an exit interview. The role will not be replaced until we have completed the review of strategic priorities.

#### 2. NOTICE, QUORUM AND CHAIR

LW reported that due notice of the meeting had been given and that a quorum was present.

#### 3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

#### 4. MATTERS ARISING

The action log was reviewed and updated

#### 5. SAFEGUARDING

##### a. SAFEGUARDING REPORT



ZH presented the safeguarding report. A number of new cases have been reported which were discussed and TF provided further details.

**b. APPROVAL OF POLICES AND IMPLEMENTATION PLAN**

The board thank Bridget Owen for the considerable amount of work to produce all the documentation

The following polices were approved

- (I) SnowSafe Children and Young People Policy
- (II) SnowSafe Adults Policy
- (III) DBS Policy
- (IV) Recruitment of of Exoffenders Policy
- (V) Policy for the Safe and Secure Handling, Storing and Disposal of DBS info

The implementation plan was approved subject to feedback from MA and SL

- (VI) Safeguarding Implementation Plan

**6. CEO UPDATE**

**a. SPORTPARK OFFICE**

Due to the building of a 4<sup>th</sup> Pavilion at Sportpark the current SE office will be closed as this will be the corridor through to the new pavilion. Loughborough University have offered other offices on campus but these have not been appropriate. So we will move out and have no office for the duration of the build which is expected to be approximately 12 months. A new office on the 4<sup>th</sup> pavilion will then be offered. During this time we will still have free access to the meeting rooms at Sportpark. TF is also exploring other potential organisations to share the office in future.

**b. SPORT ENGLAND FEEDBACK**

Feedback from the end of year Sport England review and transition into the role over funding year was presented to the board. The feedback from Sport England was positive.

**c. SPORT 80**

TF updated the board on the launch of Sport 80. While there had been some challenges the launch went reasonable smoothly. TF thanked Claire Pennell and Jennifer Johnston who had to do a lot of work to get the system up and running. We are still learning how to use the new system and will be making tweaks over the next 6 months while it gets embedded. There are a few issues on the events side we are trying to find solutions for.

**d. AGM**

TF went through the detail for the upcoming AGM. LW, SL and TF had a meeting to discuss the presentation and answers to questions submitted.

**7. SE STRATEGY**



The board had a strategy day on Friday 11<sup>th</sup> June. The focus to review the organisational prioritise in line with the new 10-year strategy from Sport England and following the feedback from the external board review. This discussion was continued and LW to assign groups to each strategy pillar to develop the detail further and report back.

**8. AOB**

CS raised the concern of Brexit and that could we have an agenda item to review the potential impact this may have.

