

**Snowsport England Ltd****Minutes of a Board call held 27<sup>th</sup> July 2021  
video conference call 10.30-12.30****Attendance**

LW	Louise wright	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
CS	Chris Stroud	Members Director
CV	Crispin Vitoria	Director
GS	Greg Sturge	Director
ZH	Zena Huelin	Members Director (for part of the meeting)
TF	Tim Fawke	Chief Executive / Director

**Apologies:**

ID	Ian Davis	Director
OM	Oliver Mitchell	Director

**1. CHAIRS INTRODUCTION****2. NOTICE, QUORUM AND CHAIR**

LW reported that due notice of the meeting had been given and that a quorum was present.

**3. DECLARATION OF INTERESTS**

GS declared a potential conflict in regards to the competition entry system agenda item. All other Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

**4. SAFEGUARDING****a. SAFEGUARDING REPORT**

- (I) Bridget Owen had made the various changes based on the feedback from the board on the policies and implementation plan and polices now on line. MA raised a concern that the timeline was still to long for the club audit. TF made it clear that all clubs that affiliate have to agree to adopt Snowsafe as part of affiliation. In addition, this work had started but some elements were linked to the affiliation process which happens sept/oct time. It was agreed the deadline would be moved forward 1 month to end of November.

## 5. EQUALITY, DIVERSITY & INCLUSION

EDI (Equality, Diversity & Inclusion ) will be a standing item on the board agenda going forward

The equality policy was approved by the board

## 6. CEO UPDATE

### a. BREXIT

TF provided a report to the board of the actions taken and the impact that Brexit will potentially have. CS made it clear the potential impact this would have on the development coach pathway and in addition there maybe a huge impact on school trips which would impact both the ASCL and SCO courses.

### b. COMPETITION ENTRY SYSTEM

The proposal put forward by TF was discussed and approved to progress with the recommendation. It was agreed to include GS on the working group on this project.

### c. RATIFICATION OF COMMITTEE MEMBERS

The board requested that the detail on each committee be completed as there was some gaps regarding, start date and roles.

The board unanimously approved the committee members apart from 1 alpine committee member who has been spoken to by LW and TF and the respective chair informed.

## 7. FINANCE

SL presented his report. The Q2 accounts were completed quicker to enable the board to have the figures this does mean there may be some items which will go into Q3 which we hadn't yet received.

### 2021 Q2 financial results

The Q2 financial results show a small surplus for the quarter compared to a budgeted £7.6k loss. This is very welcome and puts us on a track to significantly reduce our forecast deficit for the year.

There are several dynamics that need to be considered within these results:

- We have not drawn down the full Sport England grant for this quarter. This was done so that we could revert to align the grant income to the (delayed) activities that this grant funds rather than reallocate the grant to general costs.
- We have accounted for the full amount of the DiSE funding received for this quarter, although the costs associated with this funding have been delayed until Q3. If this was year end we would have transferred this to the balance sheet, but for quarterly accounting



purposes, we have counted this, which gives us £2546 'excess' funding in our quarterly figures.

- Whilst the Forecast configuration we have been referring to as our 'best estimate' had activity restarting in Q3, we actually ran some courses (income £21k) and ran some events (Alpine £4.6k, Freestyle 1.6k, Nordic £870) during Q2. Net of costs (and accounting for Freestyle grant income) these reduced our expected losses. We also accounted for some insurance commission (£4k) that was received.

Q2 returned a £400 surplus, which offset slightly the Q1 deficit of £6.8k, but more importantly was far better than the budgeted deficit of £7.7k.

### **Forecast for 2021**

Now that we are half-way through the year, we have reassessed our Forecast, replacing the forecast figures for Q1 and Q2 with the actual results.

Given the cost management steps we have taken, as well as some activity having started in Q2, our revised midyear forecast shows a potential deficit of £25k for the year rather than the original £80k (£66k when corrected).

CS asked about a slight discrepancy on naming protocol for schools committee as this has been called slightly different names. TF would make sure a name is agreed and that this is used consistently

SL would work with CP on the Q2 finance reports for the committees.

## **8. RISK REGISTER**

SL, LW and TF had reviewed the risk register and SL went through the key changes.

A couple of points noted and the register will be amended to reflect this.

- a) The Brexit risk should be very high and not just high
- b) There should be more detail about the work to mitigate the risk in regards to volunteers
- c) More detail in regards to the risks on current safeguarding concerns

## **9. SE STRATEGY REVIEW**

### **a. SPORT ENGLAND**

TF gave an update from sport England on the funding process. TF also recommended that we take track 2 on the timeline. This was approved by the board.

It was also agreed that the whole board should be involved in the diagnostic assessment tool. This would need to be completed once the headline areas of the strategy had been completed and we were out to consultation.



**b. STRATEGY REVIEW**

Each group feedback to the board. It was agreed that LW would circulate the documentation and set out a clear timeline for the work to be completed. Each group would be assigned another one to feedback on. The talent section would also be circulated by LW when all section collated.

**10. AOB**

**a. Anti doping**

It was agreed that TF would be the board champion for anti doping

**b. Action log**

To have deadlines added for action on the action log

