

**Minutes of a Board meeting held 18<sup>th</sup> November 2021  
video conference call 10.00-12.00**

**Attendance**

|    |                 |                            |
|----|-----------------|----------------------------|
| LW | Louise wright   | Chair                      |
| SL | Simon Levene    | Finance Director           |
| MA | Morwenna Angove | Director                   |
| CS | Chris Stroud    | Members Director           |
| OM | Oliver Mitchell | Director                   |
| GS | Greg Sturge     | Director                   |
| ZH | Zena Huelin     | Members Director           |
| TF | Tim Fawke       | Chief Executive / Director |

**Apologies:**

None

**1. NOTICE, QUORUM AND CHAIR**

LW reported that due notice of the meeting had been given and that a quorum was present.

**2. DECLARATION OF INTERESTS**

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

**3. APPROVAL OF MINUTES AND ACTION LOG**

The minutes were approved as an accurate record and the action log reviewed.

GS confirmed a draft summary of the external board review was completed and with LW for review.

MA asked if future actions could be listed and not just ones raise at board meetings to help with planning. TF to update.

**4. SAFEGUARDING AND WELFARE**

ZH went through Bridget Owens report and an update on the current cases. The board thanked Bridget for the detailed info on the work she does and it is clear this is specialised work and not something additional admin support could support with.



## **5. EQUALITY, DIVERSITY & INCLUSION**

OM updated on the UK D & I group and that a report would be issued in December based on the research done earlier on in the year. There was progress on a joint Trans and Non-binary policy with the other HN's and GBS which would be based on the temporary version we have published.

## **6. SPORT ENGLAND**

TF went through the feedback from Phase 1 of the funding. This was positive from Sport England and we have been invited to move to phase 2 of the process. The amount we have been invited to submit for is a small increase on the funding we got previously

The submission of the phase 2 documents is by the 17<sup>th</sup> December with confirmation of funding by 2<sup>nd</sup> week in February.

The board thanked the team for all the work on the documents and the on-going work.

## **7. STRATEGY**

The process has been delayed slightly due to positive covid cases and illnesses.

The feedback from staff was reviewed by the board with some valid points. It was agreed TF would update the document and work with Morwenna to finalise a version to go to the committee members for consultation which will be rescheduled.

The strategy work needs to work alongside the development of the phase 2 sport England documentation.

LW agreed to do the consultation meeting with GBS and TF to send over possible dates to coordinate this.

## **8. CEO REPORT**

TF reported on the following items

Snow Show – It was felt the Snow Show was a really positive event and was a good chance to meet current members as well as speak to new people. The focus of the show was coaching courses and promotion of clubs and facilities across the country. We have agreed to a stand for 2022.

Courses – We have had 60 courses delivered from 1<sup>st</sup> October through to the 14<sup>th</sup> November which is a real positive.



English Alpine Championships – TF report he has successful got the sponsorship income from 2020 from Bormio Tourism and had a positive visit looking ahead to the 2022 championships

Continued work on MOU with BASI and other HN;s and how we can work together in a more efficient and effective way.

ALPINE SPORTS GROUP – TF updated the board on the work happening to lobby government and embassies on the challenges associate with Brexit

70 Clubs affiliated for 2021/22 season. So a few more to go but in a reasonable position and with 1769 direct members.

Competition entry system – The progress on this has stalled and we will be using the current system for this winter.

Talent – Some good progress in a number of areas on the talent

UKAD educational strategy was approved by the board

## 9. Finance

SL presented his finance report for Q3 accounts.

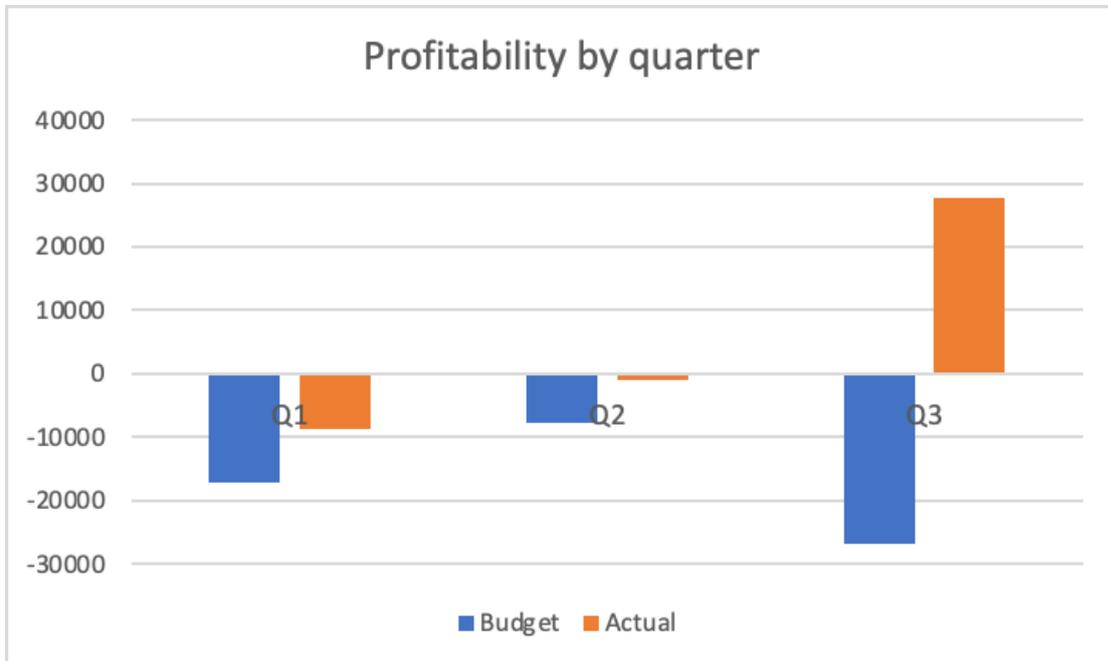
Entering 2021, taking a realistic (and prudent) set of assumptions we forecasted a potential 'worst case' deficit of £80k and a set of steps to limit this to a £60k to £40k deficit.

As the country emerged from the early 2021 'lockdown' the bounce-back in our snowsport participation has been much more positive than expected. Rather than the expected 10% – 15% potential reduction in participation, we saw demand exceed capacity levels at facilities and this resulted in better financial results than projected.

We also benefitted from greater sponsorship income than expected and along with strong cost controls, the use of the Furlough scheme and the team's preparation to quickly restart activity, our 2021 financials are in a much better place than expected. Our Third Quarter finances showed a surplus of £27.7k (compared to a budgeted deficit of £26.7k).



This graphic shows Actual Vs Budgeted profitability by quarter:



Looking forward to the full year forecast, TF and SL have adjusted the Q4 budgets (previously showing a £6.7k surplus) to account for (i) our decision earlier this year to withdraw from hosting the 2021 Lowland Champs, (ii) additional staff costs, (iii) additional IT costs for the Competition Entry system, as well as some other financial adjustments not made earlier in the year. During Q4 we expect to run a greater than budgeted number of Coaching courses, so we may see the small Q4 Coaching budgeted deficit turnaround.

These changes will make a forecast Q4 2021 deficit of £20.6k and a forecast deficit for the year of approx. £0.7k. The aim, after end of year adjustments, is to complete the year between 'break-even' and a £5k deficit, which given our opening forecast for 2021 will be a great result.

#### 10. AOB

2022 board dates – TF to send over proposal to LW to agree and then circulate to the board