

**Minutes of a Board meeting held 4<sup>th</sup> October 2022  
SportPark - 10.00 – 13.00**

**Attendance**

SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director
CS	Chris Stroud	Members Director
GC	Gareth Case	Members Director
CP	Claire Pennell	Company Secretary

**Apologies:**

No apologies.

**2. NOTICE, QUORUM AND CHAIR**

MA reported that due notice of the meeting had been given and that a quorum was present. MA advised that Louise Wright has now resigned from the board.

**3. DECLARATION OF INTERESTS**

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

**4. APPROVAL OF MINUTES AND ACTION LOG**

Minutes from the meeting on 28<sup>th</sup> June 2022 were approved.

The following items have been moved to the December board meeting – Risk register, policies review and UKAD discussion.

**5. STRATEGY IMPLEMENTATION PLAN**

TF gave a presentation to the board on the strategy and implementation plan. This included the progress so far, delivery between now and the end of the year and looking ahead to 2023.



**6. SAFEGUARDING AND WELFARE**

Anthony Shaw informed the board on his observations since he started the role, and the priorities going forward. In addition, he went through the mental health and well-being action plan that he is working on with MIND.

Globocol is now in use and a new safeguarding referral form is now available on the SE website.

Overseas clubs and academies continue to be a priority and a working group has been formed.

AS to review the mental health and wellbeing page on the website as a priority to increase awareness, embrace best practice and embed mental health and wellbeing across the sport. An action plan has been put in place which has been circulated to the board.

AS to remain focussed on the core elements of safeguarding and compliance.

GC appointed as Safeguarding champion.

**7. EDUCATION AND COACHING**

Ryan Grewcock presented to the board, and gave an update regarding courses, and plans to increase participation for 2023 and beyond.

Ryan Grewcock to ensure that all courses are operating effectively and at optimum utilisation in order to generate profit.

**8. EQUALITY, DIVERSITY, AND INCLUSION**

TF advised that the DIAP launch call was held in September with Sport England. Steph Cook will be leading on this with support from the wider team. It was also agreed that an SE EDI working group would be formed, which GS would be part of.

GS appointed as EDI champion.

**9. FINANCE**

SL advised the board that with the agreement of funding from Sport England, Snowsport England now has greater certainty of its financial foundations.

The financial principles have been updated and approved by the board.

SL informed the board that the 2023 budget process has been started and draft budgets would be available for the December board meeting



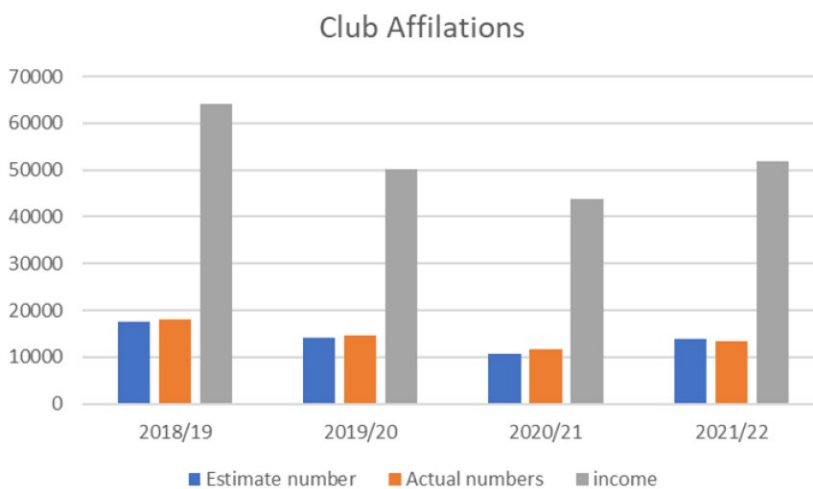
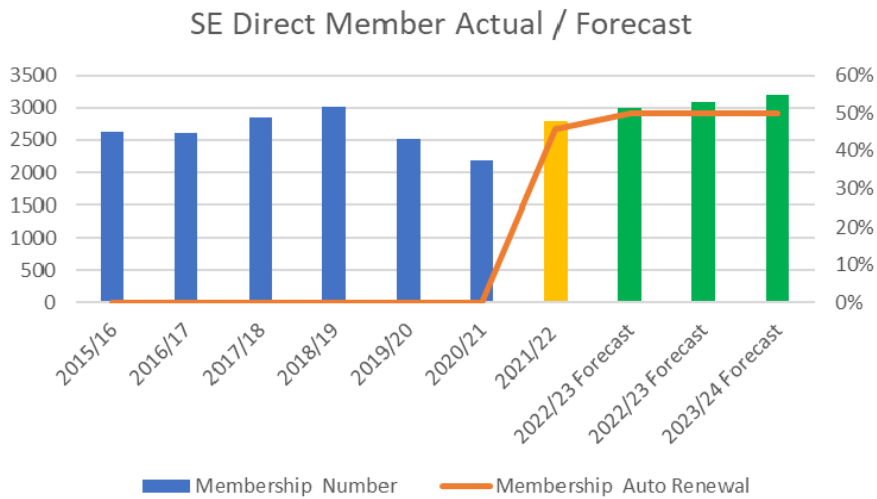
**10. BOARD EVALUATION**

MA gave an update on the results from an internal board evaluation and the board discussed these results. TF to compare with previous internal board evaluation from 2019 and share with MA to do an analysis.

GS has provided a summary from the external board evaluation which was carried out in 2021 – MA to look at the recommendations and report back to the board.

**11. CEO REPORT**

TF presented his report to the board, explaining that we have continued to do better than forecast on membership numbers, and the aim for 2023 is to get back to pre-COVID levels.



An update was given on the recruitment of directors, the deadline for application is the 9<sup>th</sup> of October. TF to co-ordinate nominations panel for Thursday the 13<sup>th</sup> of October and all applications to be circulated to the board on Monday the 10<sup>th</sup> of October.

TF updated the board on GBS and review if the high risk items on the risk register.

**12. AOB**

Board meeting dates to be circulated to the board for 2023.

