

Agenda – Participation Insight Action Group

Date – 17th Jan, 7pm

	Agenda Item	Presenter
1.	<p>Introductions/ Welcome – In attendance- Jade Gerrard (JG) (Chair) Steph Cook (SC) (Secretary) Peter Mroch (PM) Gavin Havford (GH) Steve Elliott (SE) We would like to note a big thank you to PM for chairing the group over the last year and progressing with the projects so far.</p>	JG
2.	<p>Apologies for Absence- Stewart Bristow (SB)</p>	JG
3.	<p>Declaration of Interests- Action- All PIAG members should declare interests and any conflicts before the next meeting.</p>	JG
4.	<p>Update from Snowsport England- New staffing structure and strategy updates. Action- JG to share the slides with the group.</p>	JG
5.	<p>Update on PIAG committee- incl purpose, budget and TOR Action- clarify the purpose so it is aimed at all. PM to check and send over notes from his discussion with Ashley re Hit the Slopes memberships. JG to share her notes on Hit the Slopes membership. All- Need to revisit and review scopes and be ready to discuss in next meeting. JG- remove sub- committee section. All- membership- review and revisit next meeting. JG and SC will be chair and secretary for 3 months after this it will be reviewed and external recruitment will commence. JG- discussed breakdown of budgets. All- review TOR and be ready to discuss further next meeting.</p>	JG/PM
6.	<p>Community Innovation Fund and 2023 planning SC updated on progress of current 3 projects and discussed additional budget and plans for 2023. Action- JG/SC to review dates for 22/23 start/finish of sign up period.</p>	SC
7.	<p>Satisfaction survey, insight and baselines Action- JG to speak to Kevin Pratt (KP) about Racoon Media contact to get a free slot in emails to promote the survey. JG to continue to look into ways to offer clubs/facilities incentives to promote the survey more.</p>	JG
8.	<p>Current Ideas for 2023</p>	
i.	<p>Nordic Project- SC updated what has happened and the need for Midlands rollerski club. Action- SC to update following meeting with Midlands ski club to the group next meeting.</p>	SC
ii.	<p>Schools Project- PM updated of all the progress that has been made so far. A big well done to PM for all this work and driving it.</p>	PM

9.	Roles and recruitment- Covered in TOR discussion. Action- PM- to contact Simon to see if he is still interested in being part of the group. All- to consider and decide next time we meet.	JG
10.	AOB- none Next meeting will be 11/4/23 at 7pm	JG