

Minutes of a Board meeting held 13rd April 2023
Zoom - 10.00 – 12.00

Attendance

DM	Dominic McGonigal	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director
GC	Gareth Case	Members Director
AH	Andrew Howell	Director
CP	Claire Pennell	Business and Operations Manager and Company Secretary
KP	Kevin Pratt	Digital Engagement and Communications Lead (section 6)
MV	Mark Vaughan	Safeguarding Lead (section 7)

Apologies:

CS	Chris Stroud	Members Director
EW	Emma Wright	Director

2. NOTICE, QUORUM AND CHAIR

DM reported that due notice of the meeting had been given and that a quorum was present.

3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

4. APPROVAL OF MINUTES AND ACTION LOG

Minutes from the meeting on 28th February 2023 were approved.

The action log was reviewed and approved.

5. CHAIRS REPORT

DM welcomed all directors to the meeting.

DM updated the directors on the latest situation with GBS and Apex2100.

DM also gave an update on Welwyn slope and has attended a local authority sport strategy meeting, with regards to the threat of closure.



DM asked directors for input to the chairs report for the upcoming AGM and a discussion was had around this.

6. COMMUNICATIONS STRATEGY

KP (Kevin Pratt) was welcomed to the meeting and introductions were made.

KP presented to the board and went through the Snowsport England comms strategy discussing identified audiences, key messages and what the future looks like for Snowsport England. A good discussion was had by all and the key audiences and messages were approved.

KV also updated the directors on the Inspiring Snowsport strategy which will be launched on the 24th of May 2023.

7. SAFEGUARDING AND WELFARE UPDATE

MV (Mark Vaughan) was welcomed to the board meeting and introductions were made.

MV presented to the directors as to how we are embedding safeguarding culture into our sport, where we are now and plans for the future.

MV also updated the directors on the case management system currently being used by Snowsport England and the benefits of using this.

Safeguarding training requirements for members and CWO's has been updated and approved.

MV updated the board that he has carried out a review of our current safeguarding provisions to determine what's required to ensure our safeguarding develops and evolves across the sport to ensure we are operating at a best practice level and to also put process in place to future proof our safeguarding. The review has included a dip sample of club and academy websites, outstanding cases and their management, policy review where they relate to safeguarding, review of welfare officer training requirements and delivery of our first in house training course. Following on from this, an action plan has been put into place, with support from AH, GC and TF.

NSPCC board training will be delivered to the board in June.

All policies are currently being reviewed.

MV also advised the board about the mandatory requirements in place for all CWO's and CWO's have been contacted who need to take action.

MV will be reviewing the Snowsport England safeguarding resources and updating as needed.



MV advised that he will be introducing an audit process with clubs and academies.

MV informed the directors that the annual CPSU safeguarding review will take place in June 2023.

8. FINANCE / AUDIT

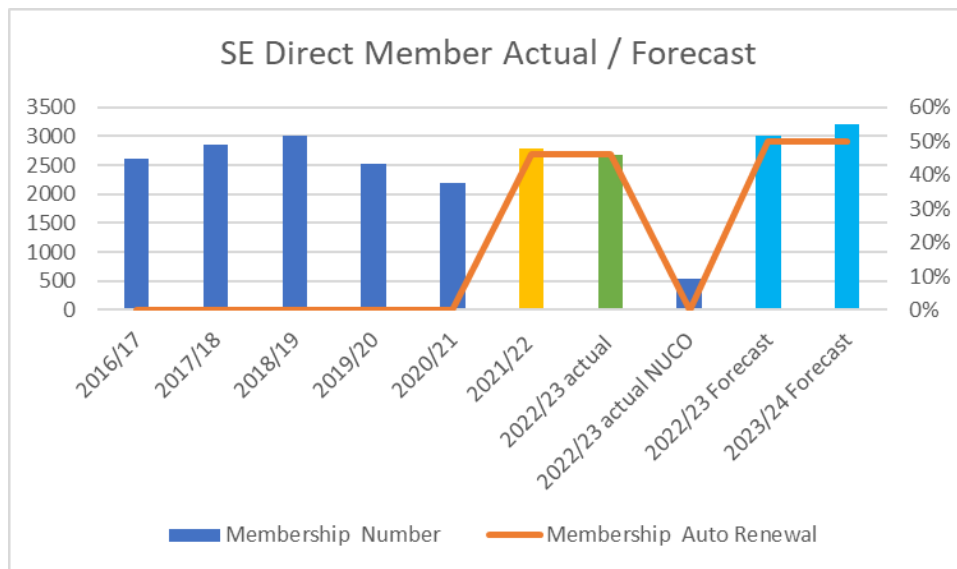
SL updated the board on the post Bormio results which are very positive.

SL also explained that we are currently waiting for the 2022 financial statements to come through. Once these have been received and checked, CP will circulate them to the Board to approve them for signing by confirmation email from each Board member. This will be formally approved and minuted on the May board call.

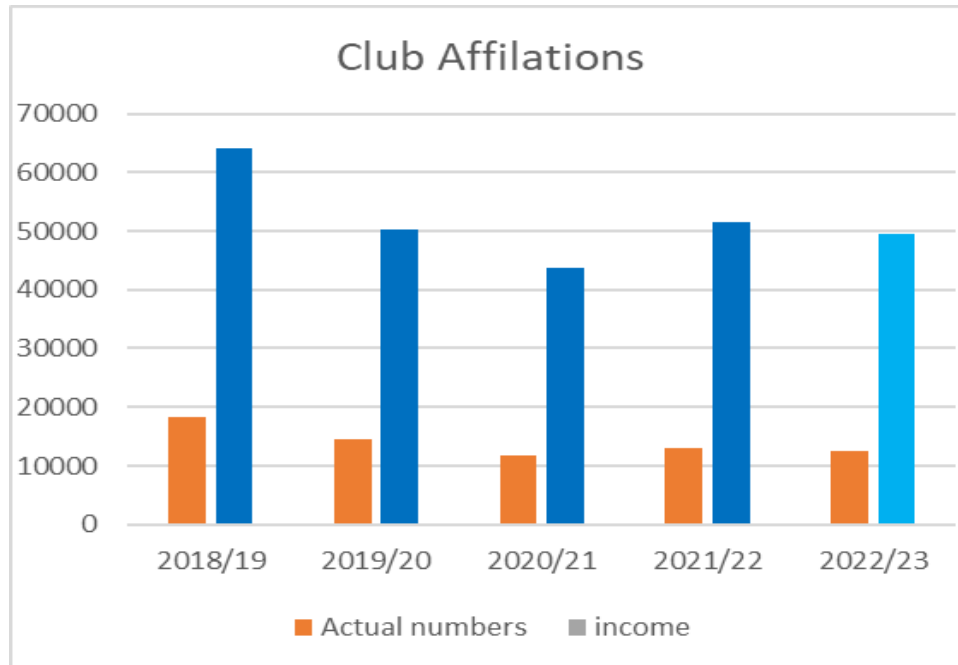
9. CEO UPDATE

Membership

TF updated the board that as of 6th April 2023, we have 3192 individual members with 523 being from NUCO. This compares with 2520 on 26th April in 2022.



Club affiliations



TF gave an update on the chairs award for this year’s AGM and members director applications.

TF asked the board for approval with partial compliance statement for the code for sports governance which is to be submitted at the end of April 2023. This was duly approved.

10. INITIATIVES

DM gave an update on the initiatives and working groups we currently have in place and thanked the directors for their help and input.

TF gave an update on the competition entry system and that some races are now live, and entries are coming in. A webinar for the race secretaries has taken place and documentation shared.

11. Equality Diversity & Inclusion

GS gave a brief update on EDI and some very positive meetings have taken place and dates have been put forward to the board for EDI training.



12. POLICIES AND ARTICLES FOR REVIEW

CP thanked the directors for their feedback on current policies for approval. CP to work with EM on article update.

Policies approved:

- Data privacy notice
- Data protection policy
- SE Staff recruitment policy
- SE volunteer recruitment policy
- SE appeals policy

Subject to resolving comments:

- Code of conduct athletes and parents
- DBS policy
- Disciplinary policy
- Dryslope ambassador programme
- Recruitment of ex-offenders policy
- Secure Storage, Handling, Use, Retention and Disposal of DBS Certificates and Certificate Information Policy

13. AOB

SL requested that in future board packs when acronyms are used for the first time, we explain what they are.

