

**Minutes of a Board call held 16<sup>th</sup> March 2023**  
**Zoom – 09.00 – 10.00**

**Attendance**

DM	Dominic McGonigal	Chair
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director
CS	Chris Stroud	Members Director
GC	Gareth Case	Members Director
EW	Emma Wright	Director
AH	Andrew Howell	Director
CP	Claire Pennell	Business and Operations Manager and Company Secretary

**Apologies:**

Simon Levene and Morwenna Angove

**2. NOTICE, QUORUM AND CHAIR**

DM reported that due notice of the meeting had been given and that a quorum was present.

**3. DECLARATION OF INTERESTS**

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

**4. MATTERS ARISING**

DM updated the board on GBS and UK Sport and also GBS and APEX.

A discussion was also had around board roles and initiatives from the previous board meeting:  
Club Connect – GC to lead with Jade Gerrard (participation manager), with input from CS  
Pathway – GC to lead with Tom Farenden (talent Lead) with input from GS. GC to get input from Nordic and Freestyle

Safeguarding – AH to lead with Mark Vaughan (Safeguarding Lead), with input from GC. AH also appointed as safeguarding champion for the board on the call

Participation and EDI – GS to lead with Jade Gerrard, with input from CS and EW. GS to arrange a call with Jade Gerrard. Information has been received from Sport England regarding the DIAP process, and first meeting has been had with consultants to support SE through the process.

New revenue – SL to lead with TF, with input from AH, EW and GS

Membership and competition entry system – GS to lead with CP with input from GC.

Communications – MA to lead with Jade Gerrard and Kevin Pratt (Communications & Digital Engagement Lead) with input from EW

People plan – EW, MA and CP leading on this now guidance has been received from Sport England. EW to advise re training plans to be included in this.

**5. POLICIES SIGN OFF**

The following policies were approved by the board:

Anti bribery and corruption policy

IT security

Nominations committee TOR

Remuneration committee TOR

CP to share Articles with EW for review for the next board meeting.

**6. ACTION LOG**

DM went through the action log, CP to update action log.

**7. CPSU MANDATORY BOARD TRAINING**

TF advised that training must be undertaken before the review meeting in June 2023. CP to circulate dates to the board.

**8. AOB**

TF advised the board that Richard Barbour has now stood down as the chair of the Coaching Technical Panel. A discussion was also held about terms for committee chairs.

