

**Minutes of a Board call held 16th May 2023
Zoom - 9.00 – 10.00am**

Attendance

DM	Dominic McGonigal	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
GS	Greg Sturge	Director
TF	Tim Fawke	Chief Executive / Director
GC	Gareth Case	Members Director
AH	Andrew Howell	Director
CS	Chris Stroud	Members Director
EW	Emma Wright	Director
CP	Claire Pennell	Business and Operations Manager and Company Secretary

Apologies:

No apologies

2. NOTICE, QUORUM AND CHAIR

DM reported that due notice of the meeting had been given and that a quorum was present.

3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

4. MATTERS ARISING

TF updated the directors that the CTP (Coaching Technical Panel) had put forward Mike Barker to be Chair of the CTP. This was ratified by the board for a duration of two years.

DM suggested that all committee TOR's to be reviewed this year.

A quick update was given by DM on the board roles and initiatives. MA asked that SE staff approach the board rather than the directors having to chase for an update.

5. FINANCE

SL had previously circulated the 2022 financial statements to the directors, and these were duly approved by the directors. DM requested that on the financial statements, directors are to be listed with first names rather than initials. DM authorised SL to sign the financial statements.



The Q1 reports had also been circulated to the directors and these were duly approved.

6. POLICIES SIGN OFF

CP had previously circulated the updated coaches code of ethics, conduct and practice, CS to send a slight amendment before publishing.

EW and AH asked for all code of conducts to be reviewed at the next board meeting due to inconsistencies and to be made more easily accessible.

GC also requested that we review all safeguarding policies this year.

7. AOB

DM thanked EW and CP for their work on the update to the articles.

The update to the articles were approved by the board.

DM also updated the board about the applications for the members director role.

CP to circulate new dates for EDI training.

TF proposed two nominations for this year's Chairs award and the board approved both nominations.

