

**Minutes of a Board call held 27<sup>th</sup> July 2023**  
**Zoom - 9.00 – 10.00am**

**Attendance**

DM	Dominic McGonigal	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
GS	Greg Sturge	Director
GC	Gareth Case	Members Director
AH	Andrew Howell	Director
JG	John Greenwood	Members Director
MS	Maggie Still	Interim CEO
JGE	Jade Gerrard	Participation Manager

**Apologies:**

CP	Claire Pennell	Business and Operations Manager and Company Secretary
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**2. NOTICE, QUORUM AND CHAIR**

DM reported that due notice of the meeting had been given and that a quorum was present.

**3. DECLARATION OF INTERESTS**

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

**4. MATTERS ARISING**

DM welcomed JG and MS to their first board meeting.

The action log was discussed.

**5. STRATEGY UPDATE**

DM and the directors had a discussion around the progress of the delivery of the strategy.

**6. BOARD REVIEW – ANNUAL DIRECTOR APPRAISALS**

DM advised that a form will be sent to directors to complete.

**7. FINANCE UPDATE**

SL is currently reviewing Q2 accounts and will circulate to the board.



**8. POLICIES FOR REVIEW**

SE Photography and Recorded Images Policy – approved subject to comments

SE Whistleblowing Policy – approved subject to comments

SL asked that the Data privacy policy be reviewed next.

**9. AOB**

GC asked if any directors are available to attend the All England, DM advised he will be attending.

MA asked about the agenda for the October face to face meeting. DM to discuss with CP.

SL asked about recruitment of a new Finance Director, DM to speak with CP.

