

**Minutes of a Board meeting held 19th September 2023
Zoom - 10.00 – 12.00**

Attendance

DM	Dominic McGonigal	Chair
SL	Simon Levene	Finance Director
MA	Morwenna Angove	Director
MS	Maggie Still	Interim CEO
GC	Gareth Case	Members Director
AH	Andrew Howell	Director
JG	John Greenwood	Members Director
CP	Claire Pennell	Business and Operations Manager and Company Secretary
TF	Tom Farenden	Talent Lead (joined for section 7)

Apologies:

Greg Sturge

2. NOTICE, QUORUM AND CHAIR

DM reported that due notice of the meeting had been given and that a quorum was present.

3. DECLARATION OF INTERESTS

All Directors present confirmed that they had no direct or indirect interest to further declare as required by Section 177 of the Companies Act 2006 and our Articles.

4. APPROVAL OF MINUTES AND ACTION LOG

Minutes from the meeting on 20th June 2023 were approved.

The action log was reviewed and approved.

5. CHAIRS REPORT

DM welcomed all directors to the meeting.

DM advised that meetings have taken place with the new GB Snowsport Chair, and also with Snowsport Scotland's interim CEO, and good collaboration is taking place.

DM said that conversations have been held about future potential membership benefits.



6. INTERIM CEO REPORT

Membership

As of the 4th of September 2023, we have 3438 individual members with 523 being from NUCO. So, we need 85 members to hit our 3000 target (excluding NUCO).

Club Affiliation

We currently have 80 affiliated clubs.

MS updated the directors on her observations since being in post and stated that the team are working incredibly hard to drive everything in the right direction and thanked the board for their support.

SL asked if MS could report progress made between each board meeting.

MA asked whether a RAG report or GANTT chart could be used to track progress.

7. STRATEGY UPDATE

DM updated the directors on the agenda for the next meeting in October which will be focussing on the strategy. All directors and staff will partake in EDI training also.

TF (Tom Farenden) joined the meeting and the directors introduced themselves to TF.

DM updated the directors that what TF has been working in is work in progress.

TF presented to the board on the progression of the talent pathway review, TF has been working closely with GC on this.

Following the presentation, a good discussion was had by the board and TF.

MS gave an update on the LMS (Learner Management System) which is progressing well, and the first course will be released in the next couple of months.

MA updated the directors on the CIF project, 13 applications have been received. 3 have been confirmed and 2 are pending. MA thanked Jade Gerrard and Stephanie Cook for the huge amount of work that has been dedicated to the CIF project. MA also updated the directors on the unsuccessful applicants. [Our Community Innovation Fund... What is it? Successes so far? And how to be a part of it! - Snowsport England](#)

MS gave an update on the proposed committee, board, and staff realignment.

A decorative graphic in the bottom left corner consisting of two overlapping arrow-like shapes, one red and one dark blue, pointing towards the right.

8. SAFEGUARDING AND WELFARE UPDATE

Mark Vaughans detailed safeguarding report had been previously submitted to the board.

AH updated the directors that the CPSU review had gone very well.

9. Finance

SL updated the board on the Q2 accounts. A detailed report had been previously submitted to the board.

SL also advised that the talent funding and the systemic and governance funding from Sport England will be received shortly.

SL also commented that SL and CP are currently working on the budgets for 2024 and these will be circulated to the discipline committees, and all directors were happy with this.

SL also updated the directors on the progress of the NED recruitment.

CP asked for the board approval that a new mandate be submitted to HSBC for a change of signatories and primary user and the board duly approved.

10. EQUALITY, DIVERSITY AND INCLUSION

Jade Gerrard had submitted a detailed report to the board prior to the meeting.

MS advised the board that she has now joined the EDI working group and mentioned that Jade Gerrard has done a lot of work to deliver the Diversity and Inclusion action plan.

11. POLICIES FOR APPROVAL

The following policies were approved subject to comments:

Complaints policy and procedure
Scheme of delegation

Jade Gerrard to feedback to the directors on the trans policy comments.

SL asked that the data privacy policy be re-reviewed.



12. AOB

AH asked whether directors personal email addresses should be made public on the website, to which all directors responded that they shouldn't unless it is a Snowsport England address because appropriate channels for communication with membership already exist.

