

Notes of Coaching Technical Panel Meeting

13th July 2023 on Teams 7pm

Present: Mike Barker (MB), Ryan Grewcock (RG), Claire Pennell (CP), John Greenwood (JG), Taryn Archbold (TB), Chris Exall (CE), Richard Barbour (RB), John Shedden (JS), Tom Ondrusz (TO)

Apologies: Baden Knifton (BK) and Carla Broderick (CB)

Agenda	Action
<p>Before the meeting started the CTP wished to express their thanks to former CEO Tim Fawke for his support and efforts especially in supporting the CTP and the coaching scheme. Following this the CTP welcomed Maggie Still as interim CEO and looked forward to supporting her and the organisation moving forwards.</p>	
Minutes of Previous Meeting	
<p>Minutes from previous meetings were published after the last meeting. Some actions from the last meeting haven't been actioned due to personnel changes. CP has created a secure folder that draft documents and proposals can be shared and worked on securely.</p>	<p>CP to give access to CTP to shared secure folder</p>
Safeguarding Update	
<p>Mark Vaughan is the Safeguarding Lead and he is reviewing all processes. Mark is conducting a full audit on safeguarding practices. Updates for coaches – Coaches at clubs will not also be allowed to the welfare officer. Helps remove potential conflicts of interest. Safeguarding Refresher training now must be completed no later than 1 month after expiry. If their training lapses more than this they will need to redo the initial training. Safeguarding training and renewal will be one of the first training to be created on our VLE. This is to allow the content to be tailored to our sport.</p>	<p>RG to confirm with MV how this is being communicated to the coaches, clubs and facilities.</p>
Operational Update	
<p>Since the last meeting there has been a change at CEO level. Maggie Still has started this week and is working 3 days a week. One of the first things MS will be looking at is the whole structure of the organisation including committees, expert panels etc to ensure we have everything we need to support the strategy. CP and Jade Gerrard have indicted MS. JG is now a Members Director on the Board. Congratulations to John.</p>	<p>ALL – if you could all reflect on what CTP needs to be, what works well, what doesn't work well. Please take into account the full scope of CTP (expert panel to give advice on key things like licencing as well as task and finish groups to support RG)</p>

<p>The Courses and Events Admin (Rachel Murphy) is due to start on the 17th July.</p> <p>Chill Factore have requested 2 sets of courses for their internal staff focussed on the performance threads of Alpine, Park and Pipe and Moguls.</p> <p>With us no longer taking a permanent office the postal address has changed.</p> <p>Courses have been booking well, all courses have had lots of interest however some haven't managed to run as people hadn't completed booking by paying. Lesley Dawson and Louisa Taylor had chased and spoke to the candidates who said cost was a prohibiting factor. We need to be mindful of the challenges facing people accessing courses.</p>	
CTP Moving Forward	
<p>As discussed in the previous meeting TF and RG met and discussed what CTP needs to be. MB now being chair fed in and the group were going to be consulted but with MS action of reviewing we will feed into the main review.</p>	
Coaching Conference	
<p>Full conference programme is set up. Documents being pulled together for session selectors.</p> <p>RG thanked those coaches that are helping run sessions at the event.</p> <p>Bookings are looking good and another promotion is happening next week.</p> <p>The theme is an important one and links not only to the strategy but also the findings from the coaching scheme review.</p>	
Tutors	
<p>Meeting to review tutor appointments needs to be held . JG, RG, RB, CE and TO volunteered to be part of the process.</p> <p>RG would like a small working group to look at the Tutor Standards in preparation for the coaching scheme update</p>	<p>RG to arrange a meeting</p> <p>RG to send framework and mapping tool to CE, RB, JS then arrange a meeting to discuss next steps</p>
Which courses can run at which facilities	
<p>The document which shows which courses can be run where is based on facilities needs reviewing. RG to circulating the document and input is appreciated.</p> <p>All to feedback on what each course requires in terms of slope space, classroom times and extra equipment etc and feedback.</p> <p>RG went through several developments that are taking place at facilities</p>	<p>RG to share the document</p>
AOB	

<p>John Shedden updated the group on his historical documents and trying to record all life members. He is meeting with some other members who have paperwork from every AGM.</p>	
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